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Staffing Timeline [2.1.1]



FEEL FREE TO TELL US WHAT TOPIC SHOULD BE COVERED - SEND US E-MAIL OR [OPEN AN ENHANCEMENT REQUEST](#)

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Description of Staffing Timeline functionality.

Staffing Timeline is used to plan activities including resource allocation.

Planning a work of employees is one of the most important stages of each project. Every manager holding such a tool can easily plan a work of his employees on projects. Good planning of a work on the project will result in a better development of a company.

Staffing Timeline is an ideal tool for planning holidays for a company's employees.

Work on projects can be planned with precision to an hour or rounded to full days. When choosing the first option (detailed planning), the Working Hours (that can be set) come with help.

You can fix non-working days and take them on a Timeline. This function is very useful because assigning a user on a project which needs to spend a given number of hours and to list non-working days that occur in the meantime, will not be taken into account, when calculating the end date of the project. You have complete freedom of setting non-working days - you can choose the global non-working days (which is set in the section Administration -> Non-working days) or only for a specific macro.

Result of a planning is a timeline on which they are graphically presented among all the planned activities. Timeline can be freely zoomed-in (eg. hourly zoom) and zoomed-out (eg. annual zoom). You can also view a history of previous entries. At any time you can track the workload of each activity - just hover the mouse pointer over an entry on the Timeline, you will see a hint informing about the current progress in percentage of a project accomplishment and a date of commencement and completion of the project.

The person who is adding a macro staffing timeline on a page can determine who can fully edit the contained data and who can only watch a Timeline.

You can export data from a Timeline to an Excel file with ".xlsx" extension. Exported to an Excel, data can be used for later presentations. You can send generated excel to people who do not have access to the page with staffing timeline macro and show them results of your planning.

Installation

[Adding Staffing Timeline macro to a page \[2.1.1\]](#)

Features

- Timeline view
- Add and Delete resources in macro
- Add and Delete activities in macro
- Add, Edit and Delete entry in assignee activity table
- Add, Edit and Delete entry on the Timeline
- Permission to edit data of macro
- Global non working days
- Working hours and Non working days in macro
- Change History
- Add, Update and Delete markers

Useful Links

- [Report an Issue](#)
- [Get Support](#)

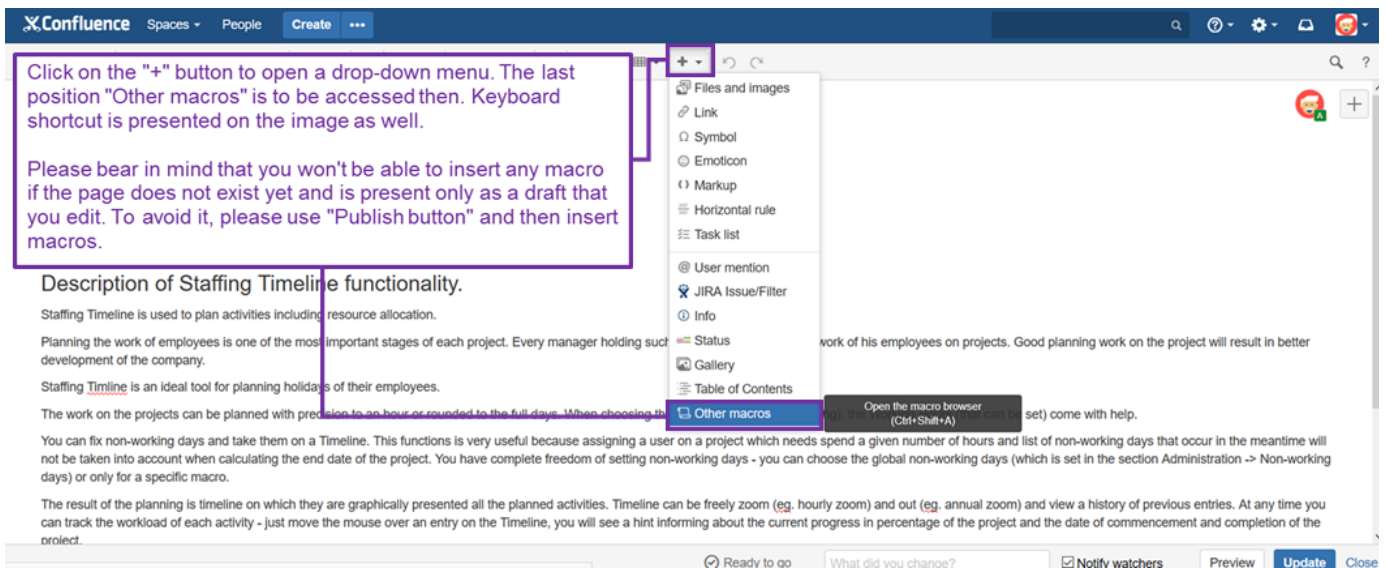
Installation [2.1.1]

1. Log into your JIRA instance as an admin
2. Click the admin dropdown and choose **Atlassian Marketplace**
3. Click **Find new add-ons** from the left-hand side of the page
4. Locate **Staffing Timeline** via search
5. Click **Try free** to begin a new trial or **Buy now** to purchase a license for **Staffing Timeline**
6. Enter your information and click **Generate license** when redirected to MyAtlassian
7. Click **Apply license**

Adding Staffing Timeline macro to a page [2.1.1]

To add the Staffing Timeline macro to a page:

1. In the Confluence editor, choose **Insert > Other Macros**:



Click on the "+" button to open a drop-down menu. The last position "Other macros" is to be accessed then. Keyboard shortcut is presented on the image as well.

Please bear in mind that you won't be able to insert any macro if the page does not exist yet and is present only as a draft that you edit. To avoid it, please use "Publish button" and then insert macros.

Description of Staffing Timeline functionality.

Staffing Timeline is used to plan activities including resource allocation.

Planning the work of employees is one of the most important stages of each project. Every manager holding such a position is responsible for the development of the company.

Staffing Timeline is an ideal tool for planning holidays of their employees.

The work on the projects can be planned with precision to an hour or rounded to the full days. When choosing the date, you can choose the global non-working days (which is set in the section Administration -> Non-working days) or only for a specific macro.

You can fix non-working days and take them on a Timeline. This functions is very useful because assigning a user on a project which needs spend a given number of hours and list of non-working days that occur in the meantime will not be taken into account when calculating the end date of the project. You have complete freedom of setting non-working days - you can choose the global non-working days (which is set in the section Administration -> Non-working days) or only for a specific macro.

The result of the planning is timeline on which they are graphically presented all the planned activities. Timeline can be freely zoom (eg. hourly zoom) and out (eg. annual zoom) and view a history of previous entries. At any time you can track the workload of each activity - just move the mouse over an entry on the Timeline, you will see a hint informing about the current progress in percentage of the project and the date of commencement and completion of the project.


Ready to go | What did you change? | Notifi watchers | Preview | **Update** | Close

2. Find and select the **Staffing timeline** macro:

Select macro staffing timeline Help

All

- Administration
- Communication
- Confluence content
- Development
- External content
- Formatting
- Media
- Navigation
- Reporting
- Visuals & images
- Hidden



Staffing timeline
 Setting up your employees work on projects by days and hours. View results of your planning on the chart. Select unique name of your macro

In the search field please type "staffing timeline" and you will be presented with an instantly displayed result. Clicking on it will present you with new window.


Find more macros... Cancel

Next select unique per page, name of your macro and click on the button "Insert" :

Insert 'Staffing timeline' Macro

Setting up your employees work on projects by days and hours. View results of your planning on the chart. Select unique name of your macro

name *

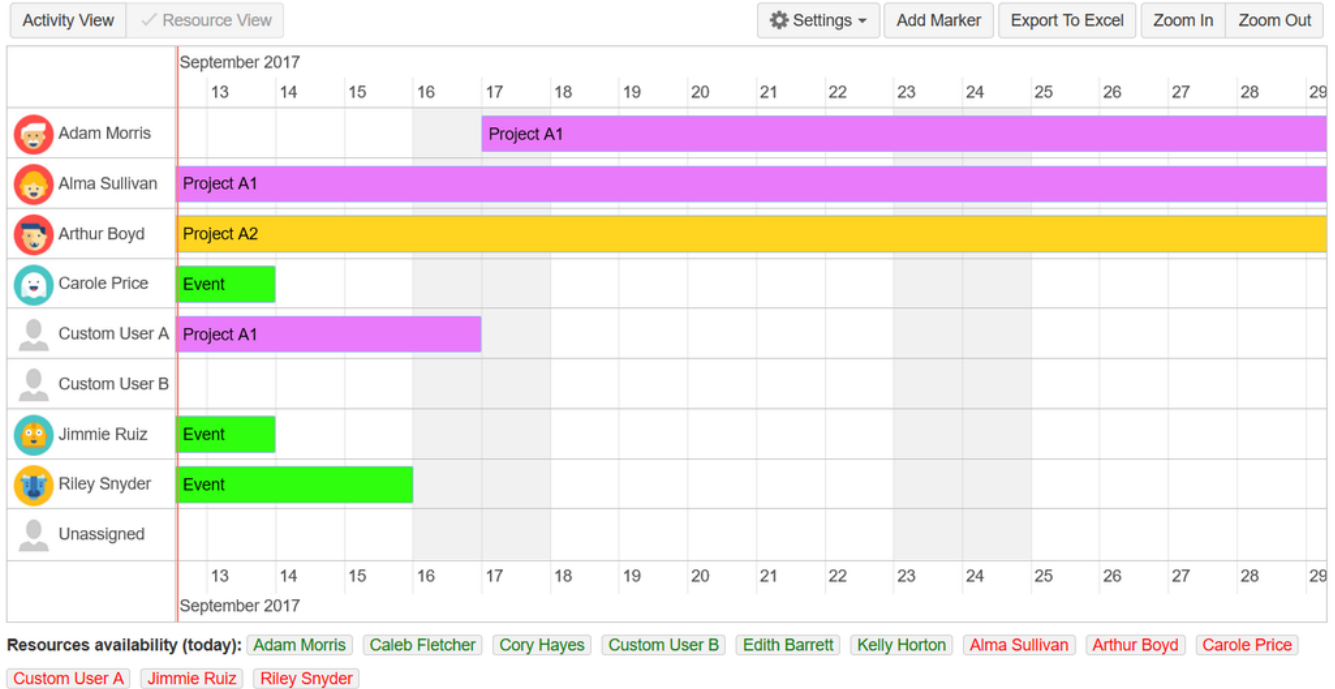
 Preview

Select macro Insert Cancel

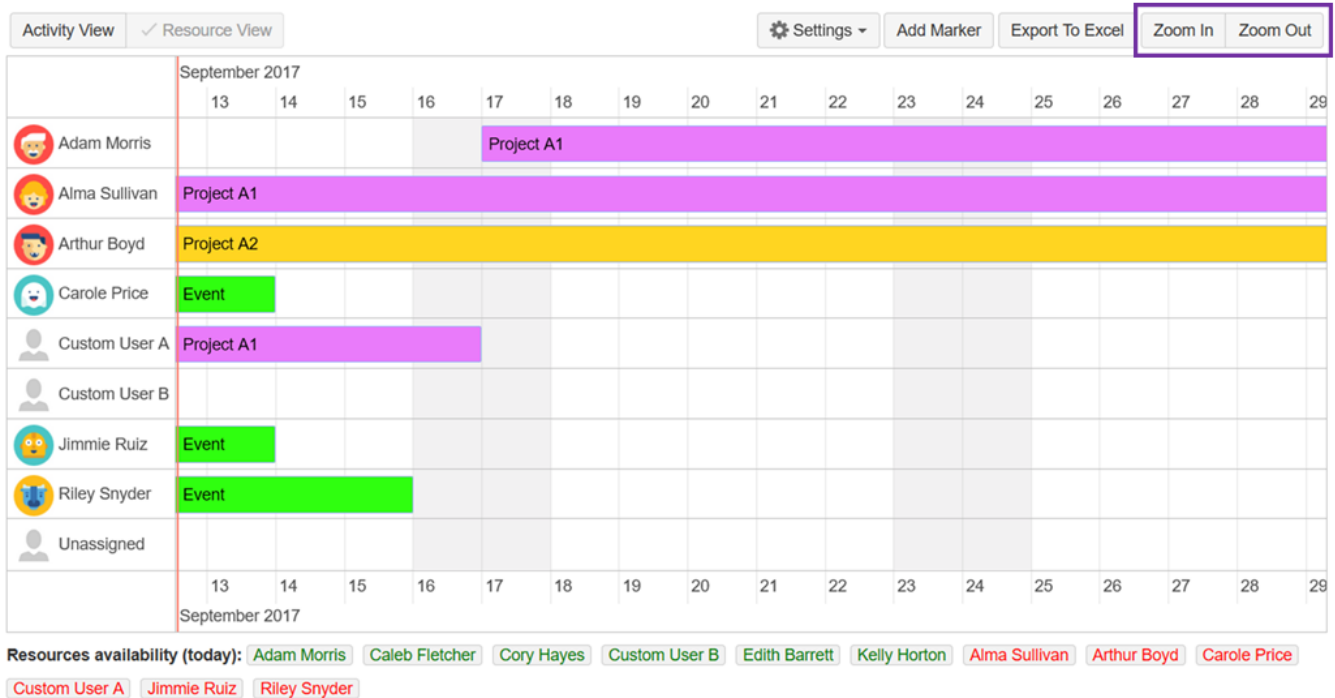
Staffing Timeline macro will be placed on the Confluence page in the cursor's latest position.

Timeline view [2.1.1]

On a page with a Staffing Timeline macro inserted you can view timeline of a project and perform several actions.

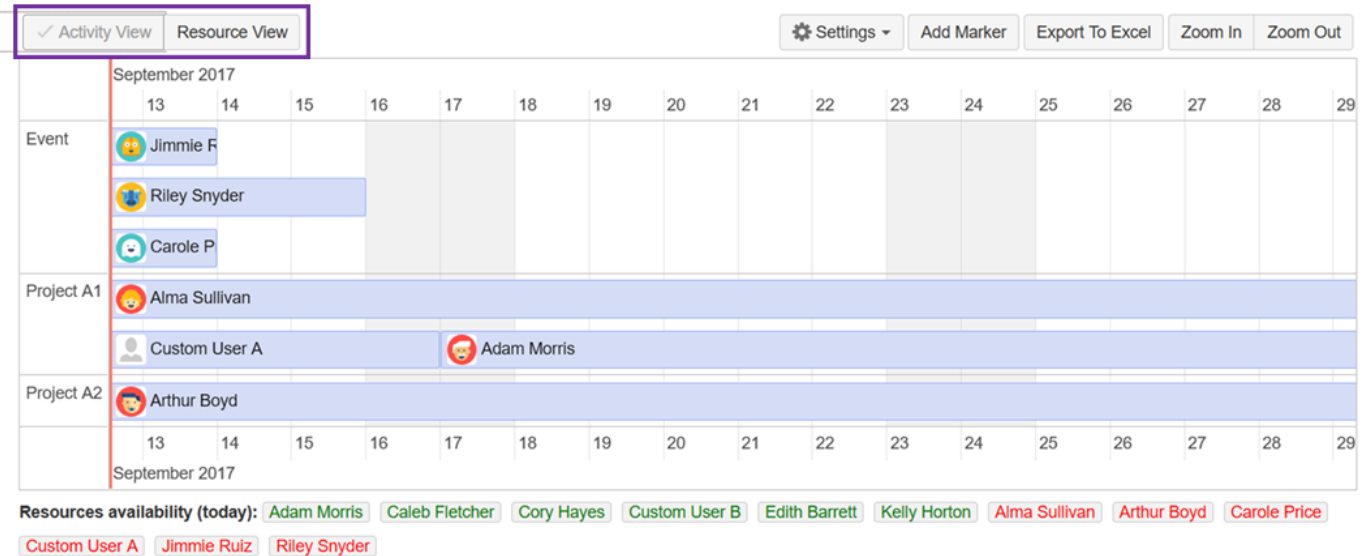


Timeline can be changed by holding the mouse left key and dragging to the left or right. There is also an option of zooming in or out by clicking on buttons "Zoom In" and "Zoom Out":



Note: Red line on the timeline represents current date.

You can switch between the Project View and User View:



To configure the Timeline click on the button "Show Configuration":

Confluence Staff Timeline

Resources availability (today): Adam Morris, Caleb Fletcher, Cory Hayes, Custom User B, Edith Barrett, Kelly Horton, Alma Sullivan, Arthur Boyd, Carole Price, Custom User A, Jimmie Ruiz, Riley Snyder

Show Configuration

Add and Delete resources in macro [2.1.1]

The below actions are possible after clicking on "Show Configuration" button.

Add User Resource

To add a user to macro enter his name or full name and then click on the **Add** button:

Resources

Hide

User Custom Resource

User

edithbarrett Add

List of resources:

- Adam Morris ▾ Caleb Fletcher ▾ Cory Hayes ▾ Custom User B ▾ Kelly Horton ▾ Alma Sullivan ▾ Arthur Boyd ▾ Carole Price ▾
- Custom User A ▾ Jimmie Ruiz ▾ Riley Snyder ▾

Hidden Resources

Time Configuration

Change History

Like Be the first to like this

No labels ✎

Added user appears in the list of resources:

Note: Resources list is sorted alphabetically and on the availability of resources. Green color means that the resource is now available (it is not assigned to any project at current time). Red color means that the resource is not available at present time.

Resources

Hide

User Custom Resource

User

Enter user Add

List of resources:

- Edith Barrett ▾ Adam Morris ▾ Caleb Fletcher ▾ Cory Hayes ▾ Custom User B ▾ Kelly Horton ▾ Alma Sullivan ▾ Arthur Boyd ▾ Carole Price ▾
- Custom User A ▾ Jimmie Ruiz ▾ Riley Snyder ▾

Hidden Resources

Time Configuration

Change History

Add Custom Resource

To add custom resource (for example Team or user who does not exist in Confluence) switch to Custom resources, enter Custom Resource name and press **Add** button:

Resources

Hide

User Custom Resource

Custom Resource

John Riley (External) Add

List of resources:

- Edith Barrett ▾ Adam Morris ▾ Caleb Fletcher ▾ Cory Hayes ▾ Custom User B ▾ Kelly Horton ▾ Alma Sullivan ▾ Arthur Boyd ▾ Carole Price ▾
- Custom User A ▾ Jimmie Ruiz ▾ Riley Snyder ▾

Hidden Resources

Time Configuration

Change History

Delete Resource

To delete resource from macro, click on the char "v" sign next to a user name to open hidden menu and then select desired action.

Resources

Hide

User Custom Resource

Custom Resource

Enter custom resource

Add

List of resources:

Hidden Resources

John Riley (External) Edith Barrett Adam Morris Caleb Fletcher Cory Hayes Custom User B Kelly Horton Alma Sullivan

Arthur Boyd Edit Custom User A Jimmie Ruiz Riley Snyder

Delete

Time Configuration

Hide

Change History

Once **Delete** action is executed the confirmation dialog opens:

Remove resource

Are you sure you want to delete resource **John Riley (External)** ?

This will remove **0** records of the assigned projects table.
This operation can't be undone.

Delete

Cancel

⚠ Caution advised - action is irreversible.

Add and Delete activities in macro [2.1.1]

i The below actions are possible after clicking on "Show Configuration" button.

Create and Delete activities in macro

To create activity in macro, enter its name, choose color and then click on the **Add** button:

Activities

Hide

Activity Recent Color Add

List of activities:

Event Project A1 Project A2

After selecting "Activity" (name), "Color" press "Add" button.

Hidden Activities

Created activity appears in the list of activities:

Activities

Hide

Activity Color

List of all activities is displayed below.

List of activities:

Hidden Activities

To delete an activity from a macro, first click "v" sign right next to its name. Next click on the **Delete** that is now visible in the drop-down menu.

Activities

Hide

Activity Color

List of activities:

Hidden Activities

Resource

Hide

Once **Delete** action is executed the confirmation dialog opens:

Remove project

Are you sure you want to delete activity **Recent** ?
This will remove **0** records of the assigned projects table.
This operation can't be undone.

Delete

Cancel

⚠ Caution advised - as stated: "This operation can't be undone."

Add, Edit and Delete entry in assignee activity table [2.1.1]

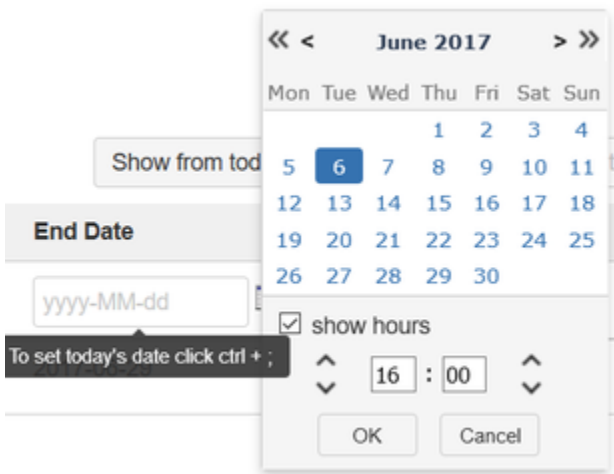
i The below actions are possible after clicking on "Show Configuration" button.

Add Entry

To add user's working timescale on an activity enter: user name, activity name, start date, end date and then click on the **Add** button. You can also add comment on the entry by clicking on the *comment icon*:

Resource	Activity	Start Date	End Date	Comment	Actions
Choose resource	Choose activity	yyyy-MM-dd	yyyy-MM-dd		Add
Alma Sullivan	Project A2	2017-10-16	2017-10-31		
Alma Sullivan	Event	2017-10-06	2017-10-10		
Unassigned	Event	2017-05-02	2017-05-03		
Jimmie Ruiz	Event	2017-09-12	2017-09-13		
Custom User B	Event	2017-10-06	2017-10-10		
Riley Snyder	Event	2017-09-12	2017-09-15		
Arthur Boyd	Event	2017-10-06	2017-10-10		

When setting Start and End date you can choose All Day or specific hours:



You can also set End Date by entering number of hours. Click on the icon with clock:

Resource	Activity	Start Date	End Date	Comment	Actions
Caleb Fletcher (calebfletcher)	Project A1	2017-09-14	2017-09-21		Add

And then enter hours (for example 145):

Note: Program takes into account Working (week) and non-working (weekend) days when calculating users end date.

Edit Entry

To edit existing estimate click on the *edit icon* in assignee activity table.

Staff Timeline

Pages
Blog

SPACE SHORTCUTS
Marketplace
Documentation
Support

PAGE TREE
2 macros
Macro

Show from today | Number of rows | Filter

Resource	Activity	Start Date	End Date	Comment	Actions
Choose resource	Choose activity	yyyy-MM-dd	yyyy-MM-dd		Add
Alma Sullivan	Project A2	2017-10-16	2017-10-31		c
Alma Sullivan	Event	2017-10-06	2017-10-10		c
Unassigned	Event	2017-05-02	2017-05-03		c
Jimmie Ruiz	Event	2017-09-12	2017-09-13		c
Custom User B	Event	2017-10-06	2017-10-10		c
Riley Snyder	Event	2017-09-12	2017-09-15		c
Arthur Boyd	Event	2017-10-06	2017-10-10		c

Delete Entry

To delete existing estimate click on the *delete icon* in assignee activity table.

Staff Timeline

Pages
Blog

SPACE SHORTCUTS
Marketplace
Documentation
Support

PAGE TREE
2 macros
Macro

Show from today | Number of rows | Filter

Resource	Activity	Start Date	End Date	Comment	Actions
Choose resource	Choose activity	yyyy-MM-dd	yyyy-MM-dd		Add
Alma Sullivan	Project A2	2017-10-16	2017-10-31		c
Alma Sullivan	Event	2017-10-06	2017-10-10		c
Unassigned	Event	2017-05-02	2017-05-03		c
Jimmie Ruiz	Event	2017-09-12	2017-09-13		c
Custom User B	Event	2017-10-06	2017-10-10		c
Riley Snyder	Event	2017-09-12	2017-09-15		c
Arthur Boyd	Event	2017-10-06	2017-10-10		c

Add, Edit and Delete entry on the Timeline [2.1.1]

You can create, update and remove items on the Timeline.

Add Entry

To add new entry click twice on the Timeline. Dialog box appears with a form containing the data to be completed.

Confluence Spaces People Create

Staff Timeline

Pages / Staff Timeline

Macro

Created by Adam Morris, last modified on Apr 26, 2017

Activity View Resource View

Settings Add Marker Export To Excel Zoom In Zoom Out

September 2017

	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Adam Morris			Project A1													
Alma Sullivan	Project A1															
Arthur Boyd	Project A2															
Carole Price																
Custom User A			Project A1													
Custom User B																
Jimmie Ruiz																
Riley Snyder			Event													
Unassigned																

September 2017

Space tools

Click twice anywhere on a blank area on the timeline to add an item.

Add item

Enter values for new item:

Resource

Project

Start Date

End Date

Comment

Yes Cancel

Update Entry

To update an existing entry click on it and drag for a given period - this method suits the best for minor changes. For major changes simply double click an item to open full edition.

Confluence Spaces People Create

Pages / Staff Timeline

Macro

Created by Adam Morris, last modified on Apr 26, 2017

Activity View Resource View

Settings Add Marker Export To Excel Zoom In Zoom Out

September 2017

Adam Morris Project A1

Alma Sullivan Project A1

Arthur Boyd Project A2

Carole Price Project A1

Custom User A Project A1

Custom User B Project A1

Jimmie Ruiz Event

Riley Snyder Event

Unassigned

September 2017

Space tools

To edit an already existing entry please simply drag and drop.

Alternatively double click the item to open edition box.

Dialog with summary of changes appears after using drag and drop technique:

Move item

Do you really want to move the Activity Project A1 to:

Resource **Custom User A**

Start Date **2017-09-01 12:00**

End Date **2017-09-17 11:00**

Yes Cancel

In case of double clicking on an item you will see similar prompt as the below one, but with enhanced edition possibilities, where anything can be amended:

Update item

Enter values for new item:

Resource

Activity

Start Date

End Date

Comment

Yes Cancel

Delete Entry

To delete existing entry click on it and then click on the button with symbol "x":

To delete an item please use single mouse click and then click on a small red "x" sign in the right upper corner of it.

Resources availability (today): Adam Morris Caleb Fletcher Carole Price Cory Hayes Custom User B Edith Barrett Jimmie Ruiz Kelly Horton Alma Sullivan Arthur Boyd Custom User A Riley Snyder

Dialog with summarize changes appears:

Remove item

Do you really want to remove item: **Excel Connector** ?

Yes Cancel

Permission to edit data of macro [2.1.1]

You can restrict which users will be able to edit your staffing timeline macro.

To do this, go to *Restrictions* option in a way as illustrated below:



The screenshot shows the Confluence Staff Timeline macro interface. The main content area displays a resource view for the month of September 2017. The timeline includes entries for Adam Morris (Project A1), Alma Sullivan (Project A1), Arthur Boyd (Project A2), Carole Price, Custom User A (Project A1), Custom User B, Jimmie Ruiz, Riley Snyder (Event), and Unassigned. A context menu is open over the 'Custom User A' entry, with the 'Restrictions' option highlighted. The menu also includes options like Attachments, Page History, Page Information, View in Hierarchy, View Source, View Storage Format, Export to PDF, Export to Word, Import Word Document, Copy, Move, and Delete.

Select users who will be able to edit macro and click on the *Apply* button:

Restrictions

[Help](#)

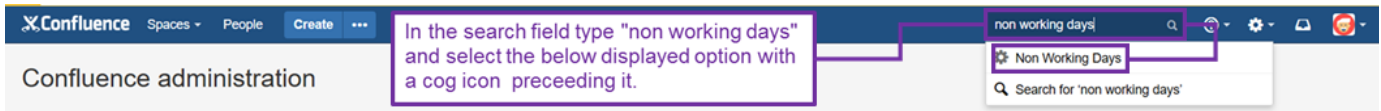
 Editing restricted ▼ Everyone can view, only some can edit.

Type a user name or group	Can edit	Add
 Everyone	Can view	
 Adam Morris	Can edit	

Above example enables mentioned users to be able to edit staffing timeline macro. If selected properly other users may only be able to see the Timeline and do nothing more with it.

Global non working days [2.1.1]

Non working days are available under the **Administration** section:



To add new non working day select type, name, date and then click on the **Add** button.

Confluence administration

CONFIGURATION
 General Configuration
 Further Configuration
 Backup Administration
 Manage Referrers
 Languages
 Shortcut Links
 External Gadgets
 Global Templates and Blueprints
 Import Templates
 Recommended Updates Email
 Mail Servers
 User Macros
 In-app Notifications
 HipChat Integration
 Attachment Storage

Non working days

Filter

Type	Name	Date	Actions
Non working day	International Labor Day	2017-05-01	
Non working day	New Year	2017-01-01	
Holiday	Trzech Króli (Objawienie Pańskie)	2017-01-06	
Non working day	Święto Konstytucji 3 Maja	2017-05-03	
Other	Dzień Flagi Rzeczypospolitej Polskiej	2017-05-02	
Holiday	Boże Ciało	2017-06-15	
Other	Global Non Working	2017-05-23	

Select or fill the below marked elements ("Type", "Name" and "Date") and then click "Add" button.

To edit existing non working day, click on the *edit icon* (pencil) in non working day table.

Confluence administration

CONFIGURATION
 General Configuration
 Further Configuration
 Backup Administration
 Manage Referrers
 Languages
 Shortcut Links
 External Gadgets
 Global Templates and Blueprints
 Import Templates
 Recommended Updates Email
 Mail Servers
 User Macros
 In-app Notifications
 HipChat Integration
 Attachment Storage

Non working days

Filter

Type	Name	Date	Actions
Non working day	International Labor Day	2017-05-01	
Non working day	New Year	2017-01-01	
Holiday	Trzech Króli (Objawienie Pańskie)	2017-01-06	
Non working day	Święto Konstytucji 3 Maja	2017-05-03	
Other	Dzień Flagi Rzeczypospolitej Polskiej	2017-05-02	
Holiday	Boże Ciało	2017-06-15	
Other	Global Non Working	2017-05-23	

To delete existing non working day, click on the *delete icon* in non working day table.

Confluence administration

CONFIGURATION

- General Configuration
- Further Configuration
- Backup Administration
- Manage Referrers
- Languages
- Shortcut Links
- External Gadgets
- Global Templates and Blueprints
- Import Templates
- Recommended Updates
- Email
- Mail Servers
- User Macros
- In-app Notifications
- HipChat Integration
- Attachment Storage

Non working days

Filter

Type	Name	Date	Actions
Non working day	International Labor Day	2017-05-01	
Non working day	New Year	2017-01-01	
Holiday	Trzech Króli (Objawienie Pańskie)	2017-01-06	
Non working day	Święto Konstytucji 3 Maja	2017-05-03	
Other	Dzień Flagi Rzeczypospolitej Polskiej	2017-05-02	
Holiday	Boże Ciało	2017-06-15	
Other	Global Non Working	2017-05-23	

Holiday 2015-08-15

It's possible to limit displayed non working days by applying the filter:

Confluence administration

CONFIGURATION

- General Configuration
- Further Configuration
- Backup Administration
- Manage Referrers
- Languages
- Shortcut Links
- External Gadgets
- Global Templates and Blueprints
- Import Templates
- Recommended Updates
- Email
- Mail Servers
- User Macros
- In-app Notifications

Non working days

In the filter field type only the thing you want to be displayed below.

2017

Type	Name	Date	Actions
Non working day	International Labor Day	2017-05-01	
Non working day	New Year	2017-01-01	
Holiday	Trzech Króli (Objawienie Pańskie)	2017-01-06	
Non working day	Święto Konstytucji 3 Maja	2017-05-03	
Other	Dzień Flagi Rzeczypospolitej Polskiej	2017-05-02	
Holiday	Boże Ciało	2017-06-15	
Other	Global Non Working	2017-05-23	

Working hours and Non working days in macro [2.1.1]

The below actions are possible after clicking on "Show Configuration" button.

When the number of working hours is set in end date, user working days are calculated using existing settings. Example: user has 20 hours assigned to project. He works 4 hours per day (10am - 2pm), Monday - Friday. Program will calculate the end date based on above settings. Working and non-working days can be set up.

To set working hours enter start and finish time. To submit the changes press **Save** button.

Staff Timeline

Activities

Activity: Color:

List of activities: Event Project A1 Project A2

Resources

User:

List of resources: Adam Morris Caleb Fletcher Carole Price Cory Hayes Custom User B Edith Barrett Jimmie Ruiz Kelly Horton Alma Sullivan Arthur Boyd Custom User A Riley Snyder

Staff Timeline

Hide Time Configuration

Working hours

-

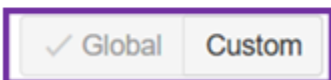
Non-working days

Global Custom

Type	Name	Date
Non working day	International Labor Day	2017-05-01
Non working day	New Year	2017-01-01
Holiday	Trzech Króli (Objawienie Pańskie)	2017-01-06
Non working day	Święto Konstytucji 3 Maja	2017-05-03
Other	Dzień Flagi Rzeczypospolitej Polskiej	2017-05-02
Holiday	Boże Ciało	2017-06-15
Other	Global Non Working	2017-05-23

You can switch between the **Global** and **Custom** non working days:

Non-working days



Also you can use both types of Non-working days together in time by enabling option "use global Non-working days also" - to access this view you need to click "Custom" button:


Non-working days

Global Custom

Custom non-working days

Type	Name	Date	Actions
Holiday	<input type="text"/>	yyyy-MM-dd <input type="text"/>	<input type="button" value="Add"/>
<input type="checkbox"/> Use Global non working days also			

Change History [2.1.1]

 The below actions are possible after clicking on "Show Configuration" button.

To view the change history, click on the button **Change History**:

Resources

User

User

List of resources:

This will open a window with the history of changes:

To disable an audit, click on the button **Disable Audit**.

Change History

Date	User	Operation
2017-09-15 08:30	admin	Enable audit.
2017-09-14 13:59	admin	Disable audit.
2017-09-14 13:10	admin	Change to Custom non-working days.
2017-09-14 13:08	admin	Change to Global non-working days.
2017-09-14 13:08	admin	Change to Custom non-working days.
2017-09-07 18:33	admin	Update assigned activity Project A2 to almasullivan (2017-10-13 - 2017-10-31) to Project A2 to almasullivan (2017-10-16 - 2017-10-31).
2017-09-07 18:33	admin	Assign activity Project A2 to almasullivan (2017-10-13 - 2017-10-31).
2017-09-07 18:33	admin	Update assigned activity Event to rileysnyder (2017-09-12 - 2017-09-14) to Event to rileysnyder (2017-09-12 - 2017-09-15).
2017-09-07 18:33	admin	Update assigned activity Event to arthurboyd (2017-10-06 - 2017-10-07) to Event to arthurboyd (2017-10-06 - 2017-10-10).
2017-09-07 18:33	admin	Update assigned activity Event to arthurboyd (2017-09-01 - 2017-09-02) to Event to arthurboyd (2017-10-06 - 2017-10-07).

1 2 3 ... 8

Disable Audit

Close

To enable an audit, click on the button **Enable Audit**:

Change History

2017-09-14 13:08	admin	Change to Custom non-working days.
2017-09-07 18:33	admin	Update assigned activity Project A2 to almasullivan (2017-10-13 - 2017-10-31) to Project A2 to almasullivan (2017-10-16 - 2017-10-31).
2017-09-07 18:33	admin	Assign activity Project A2 to almasullivan (2017-10-13 - 2017-10-31).
2017-09-07 18:33	admin	Update assigned activity Event to rileysnyder (2017-09-12 - 2017-09-14) to Event to rileysnyder (2017-09-12 - 2017-09-15).
2017-09-07 18:33	admin	Update assigned activity Event to arthurboyd (2017-10-06 - 2017-10-07) to Event to arthurboyd (2017-10-06 - 2017-10-10).
2017-09-07 18:33	admin	Update assigned activity Event to arthurboyd (2017-09-01 - 2017-09-02) to Event to arthurboyd (2017-10-06 - 2017-10-07).
2017-09-07 18:32	admin	Update assigned activity Project A1 to Custom User A (2017-09-12 - 2017-09-16) to Project A1 to Custom User A (2017-09-01 - 2017-09-16).
2017-09-07 18:32	admin	Update assigned activity Event to Custom User B (2017-10-06 - 2017-10-08) to Event to Custom User B (2017-10-06 - 2017-10-10).
2017-09-07 18:32	admin	Update assigned activity Event to almasullivan (2017-10-06 - 2017-10-09) to Event to almasullivan (2017-10-06 - 2017-10-10).

1 2 3 ... 8

Enable Audit

Close

Add, Update and Delete markers [2.1.1]

You can add your own marker to highlight important dates and milestones.

Add Marker

To add marker to the Timeline click on the button "Add Marker" and select date and description(optional) for the new Marker:

Staff Timeline

Pages / Staff Timeline

Macro

Created by Adam Morris, last modified on Apr 26, 2017

Activity View Resource View

Settings Add Marker Export To Excel Zoom In Zoom Out

September 2017

October 2017

Adam Morris Project A1

Alma Sullivan Project A1

Arthur Boyd Project A2

Carole Price

Custom User A Project A1

Custom User B

Jimmie Ruiz

Riley Snyder Even

Unassigned

Space tools

Added marker appears on the Timeline:

Staff Timeline

Pages / Staff Timeline

Macro

Created by Adam Morris, last modified on Apr 26, 2017

Activity View Resource View

Settings Add Marker Export To Excel Zoom In Zoom Out

September 2017

October 2017

Adam Morris Project A1

Alma Sullivan Project A1

Arthur Boyd Project A2

Carole Price

Custom User A Project A1

Custom User B

Jimmie Ruiz

Riley Snyder Even

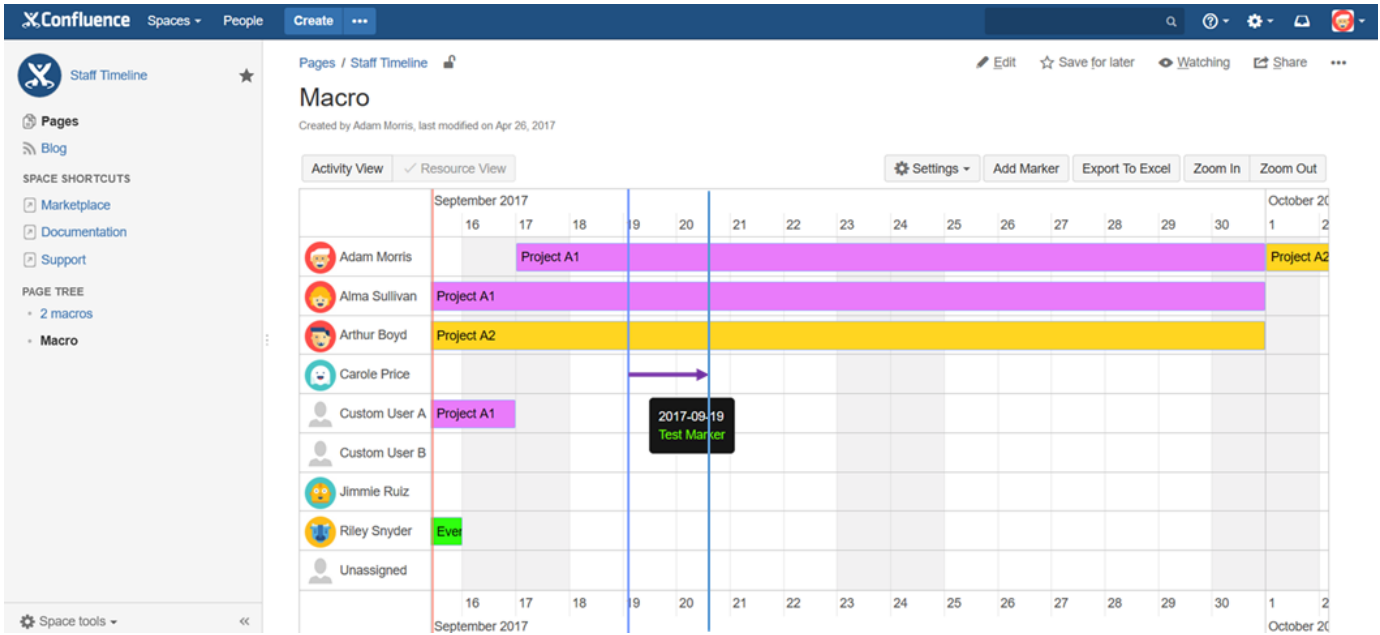
Unassigned

Space tools

2017-09-19 Test Marker

Update date of Marker

To update date of marker just drag it to the given timestamp:



Delete Marker

To delete marker select on it and click on the button with symbol "x":

